

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
Lincoln, NE 68509

April 9, 2019
2: 30pm

The business meeting convened at 2:30 p.m. on April 9, 2019. The following persons were present: Rosalyn Cotton, Chair; Teresa Bittinger, Member; Layne Gissler, Vice Chair; Virgil Patlan, Member; Robert Twiss, Member; Nicole Miller, Legal Counsel; Julie Micek, Director of Supervision and Services; Jennifer Miller, Asst. Director of Supervision IT/Research; Ken Quinn, Asst. Director of Supervision Field Services; and Sue Olson, Administrative Assistant II – Parole Supervision..

I. The business meeting was called to order at 2:30 p.m. by Chair Rosalyn Cotton.

II. Roll Call:

Chair Rosalyn Cotton	Present
Vice Chair Layne Gissler	Present
Member Teresa Bittinger	Present
Member Virgil Patlan	Present
Member Robert Twiss	Present

- a. Chair Cotton announced the notice of this public meeting was placed on the Board of Parole website on April 3, 2019; and notice of publication was placed in the Lincoln Journal Star on March 16, 2019.
- b. Chair Cotton announced the Open Meeting Act information is available in the room.

III. Approval of the Agenda and Minutes

A motion was made by Vice Chair Layne Gissler and seconded by Board Member Teresa Bittinger to approve the agenda and the business meeting minutes from March 12, 2019. Motion Carried - Vote: 5 - 0 Voting -

Chair Rosalyn Cotton	Yes
Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Yes
Member Robert Twiss	Yes

IV. Public Comment Period

The floor was opened for public comments on items listed on the agenda. No public comments were posed.

V. PIC DATA – Habib Olomi

- a. Mr. Olomi was unable to attend this Board meeting.

VI. Director of Supervision and Services Update: Julie Micek

- a. On Call Board members duties. As a quick review there continues to be a monthly rotation. The Officer on Call will continue to call regarding any warrants discussion.

- b. Budget update

Ms. Micek provided the update that at the end of February 66% of the budget year has passed and we are at 42% of the budget so we are doing well. Ms. Micek will be providing an itemized breakdown to the Board of Expenses in regards to our programming prior to July 1 so we can designate amounts appropriately to avoid coming back to have the Board approve moving funds within the budget later. Remaining expenditures toward the end of the fiscal year will be determined prior as there is about a 30 day lag time and then the funds will be set aside for those 2019 expenses.

- c. Research/Data – Jennifer Miller

Ms. Miller is developing a QA/CQI team and will be working on delivering some outcome data. Joel Denney, Denny Campbell, Rachel Prescher, a new hire yet to determined and Ms. Miller are members of that team. They will be doing caseload audits and performing analysis of assessments. Data can be turned around within a short timeframe if needed by the Legislature. Parole guidelines have been updated and anger management and MRT information added. Work is being done for information to be available automatically. Risk and Misconduct is currently automatic. Ms. Miller asked if there was any interest in any specific data to be reviewed by the Board?

- d. Field Services – Ken Quinn

On March 25th ORAS and Boosters were completed. Denny, Rachel, Joel, Rachel and Amy went through this week with staff training. All Supervisors have completed their SMART GOALS. Rachel and Cynthia are back from their respective time off which Julie and Quintin who had filled in during their absences. We are currently short one position in Norfolk and we will be looking to fill that position. There was a discussion that cases need to be reviewed to be sure that they are following best practice.

VIII. Legislative Update: Robert Twiss

Nicole joined Mr. Twiss regarding a discussion on bills upcoming that are of interest. Mr. Twiss presented the discussion of establishing contacts and opening communication regarding some of the bills that could impact the Board of Parole. This contact would be discussions with some Legislative members. Nicole provided a summary that there is no updates generally regarding the bills. Last day of the Legislature is June 6.

LB686 which is a Bill of interest and involves Change provisions regarding correctional system emergencies, and would step down the threshold. There is no update. Ms. Cotton as Board Chair would be the Legislative liaison and has the authority to designate an additional contact if needed to the Legislature. If there was any changes for any additional individual that engages in discussions with the Legislative Members, that would be a decision of the Board for that change. Ms. Cotton suggested that a good focus would be get more individuals paroled.

IX. Board Member Round Table

Member Virgil Patlan provided the concern about his understanding for the requirement for certified Domestic Violence prior to parole. These services are available in the community and inmates can be paroled into these programs. Ms. Cotton expressed the thought that Hearings can be set and continue to work on the programs that are needed.

Question by Member Bob Twiss regarding the option to begin Board meeting sooner. Reservations for meeting space are completed up to a year in advance.

The next Parole Board Business meeting is scheduled for April 23, 2019 at 2:30 pm in the Conference room C.

X. Adjourn:

XI. Chair Rosalyn Cotton made a motion to adjourn the meeting at 3:21pm and was seconded by Member Teresa Bittenger. Motion carried 5 - 0 Voting -

Chair Rosalyn Cotton	Yes
Vice Chair Layne Gissler	Yes
Member Teresa Bittenger	Yes
Member Virgil Patlan	Yes
Member Robert Twiss	Yes

Minutes prepared by Reporter / Assistant on 4 - 12 - 2019.