

Nebraska Board of Parole  
Business Meeting Minutes  
Nebraska Department of Correctional Services Central Office  
Folsom & West Prospector Place, Bldg. 1  
September 12, 2017

The business meeting convened at 2:33 p.m. on September 12, 2017 with the following persons present: Rosalyn Cotton, Chair; Teresa Bittinger, Member; Virgil Patlan, Member;

I. The business meeting was called to order at 2:33 p.m. by Chair Cotton.

II. Roll call by Reporter/Assistant:

Ms. Cotton:	Present
Ms. Bittinger:	Present
Mr. Patlan:	Present

Chair Cotton reported that Vice Chair Richard is out to court.

- a. Chair Cotton announced that notice of this public meeting was placed on the Board of Parole website on September 5, 2017; and notice of publication was placed in the Lincoln Journal Star on August 25, 2017.
- b. Chair Cotton announced that Open Meetings Act information is available in the room.

III. A motion was made by Mr. Patlan and seconded by Ms. Bittinger to approve the agenda.

Ms. Cotton:	Yes
Ms. Bittinger:	Yes
Mr. Patlan:	Yes

IV. A motion was made by Ms. Bittinger and seconded by Mr. Patlan to approve the business meeting minutes from August 15, 2017.

Ms. Cotton:	Yes
Ms. Bittinger:	Yes
Mr. Patlan:	Yes

V. The floor was open for public comments on items listed on the agenda. No public comments were posed.

VI. Office of Parole Administration Update by Julie Micek:

- a. Strong-R Update: Team met with VANTAGE & DCS for fixes; Completion date pushed back until after first of next year for risk needs; Ms. Micek distributed paperwork containing comparative evaluations between LS/CMI, STRONG-R, and ORAS. Jennifer Miller explained that training was attended on ORAS. The tool is easy to understand and user friendly. Ms. Miller reiterated that the Parole Officers need a “needs report” to supervise efficiently and effectively. The STRONG-R falls short on the supervision side.
- b. Corrisoft Program: Ms. Micek explained that this is a cellphone-based supervision tool with GPS. Will only be used for high risk parolees. The pilot will begin in Lincoln. Mr. Penner reported that it is a 6-month program with graduating steps to be put into policy.

Ms. Micek asked the Board to place a special condition on high risk parolees for Corrisoft. Recommendation for Corrisoft will be made at the discretion of Parole Officer. Ms. Micek also asked if the Board would consider meeting with the parolees who have successfully graduated all steps of Corrisoft.

Ms. Cotton suggested that Adult Parole Administration either create a certificate of completion for parolees successfully completing Corrisoft, or have APA conduct a private ceremony.

Ms. Micek reported that the contract with Corrisoft was \$49,000 and signed on June 30, 2017.

- c. Custodial Sanctions: Ms. Micek reported that eight (8) jails are on board for custodial sanctions. She wants it to go into effect as quickly as possible. Nicole Miller, Legal Counsel, is working on protocol
- d. Budget: Ms. Micek distributed an expenditures report to each Board Member. The August 2017 break-out will be available at the next business meeting.
- e. Update on Senators Visit: Ms. Micek reported that five (5) Senators and legal counsel visited their office. They learned what Parole Officers do on a daily basis. Senators received a tour of their office, had honest conversations, and talked about challenges. It was a successful “meet and greet”.
- f. Teletype Update: Ms. Micek reported that their teletype is live at Heritage Square. DCS still assists in some instances, as the Parole Offices are not 24-hour facilities.

VII. Process Improvement Coordinator Update by Habib Olomi:

- a. Mr. Olomi reported that he is working for three (3) agencies as their PIC— State Fire Marshal, Board of Parole/Adult Parole Administration, and Crime Commission.

Mr. Olomi has been a team member on the DCS PIC project to convert inmate paper files to electronic; and is currently developing an internal process for MOAs and contracts for this agency.

Mr. Olomi defined the different stages and timelines for PIC projects.

Mr. Olomi has 1-year contract with the agency.

VIII. The next business meeting is scheduled for Tuesday, October 3, 2017 from 2:30-3:30 p.m.

IX. A motion was made by Ms. Cotton and seconded by Ms. Bittinger to adjourn meeting at 3:13 p.m.

Ms. Cotton: Yes

Ms. Bittinger Yes

Mr. Patlan: Yes

Minutes prepared by Reporter/Assistant on 9-15-17.