

Nebraska Board of Parole  
Business Meeting Minutes  
Nebraska State Capitol, Hearing Room 1525  
August 4, 2016

The business meeting convened at 2:00 p.m. on August 4, 2016 with the following persons present: Rosalyn Cotton, Chair; Rex Richard, Vice Chair; Randall Rehmeier, Member; Teresa Bittinger, Member; Virgil Patlan, Member; Nicole Miller, Legal Counsel; Julie Micek, Director of Supervision & Services; Trudy Clark, Administrative Assistant

I. The business meeting was called to order at 2:00 p.m. by Chair Cotton.

II. Roll call:

Chair Cotton:	Present
Vice Chair Richard:	Present
Bd. Member Rehmeier:	Present
Bd. Member Bittinger:	Present
Bd. Member Patlan:	Present

III. A motion was made by Board Member Rehmeier and seconded by Board Member Bittinger to approve the agenda.

Chair Cotton:	Yes
Vice Chair Richard:	Yes
Bd. Member Rehmeier:	Yes
Bd. Member Bittinger:	Yes
Bd. Member Patlan	Yes

IV. A motion was made by Board Member Bittinger and seconded by Vice Chair Richard to approve the business meeting minutes of June 29, 2016.

Chair Cotton:	Yes
Vice Chair Richard:	Yes
Bd. Member Rehmeier:	Yes
Bd. Member Bittinger	Yes
Bd. Member Patlan	Yes

V. The floor was opened for public comment on items listed on the agenda. No public comments were posed.

VI. Julie Micek, Director of Supervision & Services, provided the following update:

- All Parole Officers are trained on STRONG-R. Will start utilizing instrument on August 8, 2016.

- Incentives and sanctions matrix is complete. Will be presented to Board at next scheduled business meeting for approval.
- Agency is continuing their collaboration with DCS re-entry team.
- Continuing to work with transitional living facilities, to include Bristol Station in Hastings.
- Talked with providers in Western Nebraska last week.
- Parole Officers are working closely with Probation Officers.
- EPICS training starts in January 2017 (2-part course).
- Bristol Station reported it has reduced its bed space to 25.
- Bristol Station wants to submit a proposal to Board to offer additional bed space.
- Matrix ranges from administrative to custody sanctions.
- Currently working on sex offender and gang policies. Drafts of policies will be presented to the Board at its next scheduled business meeting.
- Two (2) Parole Officer positions are currently vacant, one in Omaha and one in Grand Island.
- Wishes to hire a social worker and additional Parole Officers in western Nebraska.

VII. Board Member Patlan introduced and welcomed the agency's recently hired fiscal/data analyst, Jennifer Miller.

VIII. Ms. Micek requested that Sally Reinhardt-Smith be approved as the Parole Administrator Designee for the Nebraska State Council for Interstate Compact for Adult Offender Supervision.

A motion was made by Chair Cotton and seconded by Board Member Bittinger to approve Sally Reinhardt-Smith as the Parole Administrator Designee for the Nebraska State Council for Interstate Compact for Adult Offender Supervision.

Chair Cotton:	Yes
Vice Chair Richard:	Yes
Bd. Member Rehmeier:	Yes
Bd. Member Bittinger:	Yes
Bd. Member Patlan:	Yes

IX. Nicole Miller, Legal Counsel, provided the following update:

- Rules, regulations, policies, and procedures are being prepared for the Board's adoption and approval at the Board's next scheduled business meeting.
- Division of Supervision & Services are also working on its policies for the Board's approval.
- An informal draft of rules will be prepared for the Board's review prior to next scheduled business meeting.
- Numerous changes are needed to statutes governing the Board. Proposed changes will be presented at a future business meeting for the Board's approval.

X. The next Board business meeting is scheduled for Thursday, September 22, 2016 to commence at 3:00 p.m.

XI. A motion was made by Board Member Rehmeier and seconded by Board Member Patlan to adjourn. Meeting adjourned @ 2:30 p.m.

Chair Cotton:	Yes
Vice Chair Richard:	Yes
Bd. Member Rehmeier:	Yes
Bd. Member Bittinger:	Yes
Bd. Member Patlan:	Yes.

Minutes prepared by Trudy A. Clark on 8-5-16.