

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
March 7, 2017

The business meeting convened at 2:30 p.m. on March 7, 2017 with the following persons present: Rosalyn Cotton, Chair; Rex Richard, Vice Chair; Randall Rehmeier, Member; Teresa Bittinger, Member; Virgil Patlan, Member; Nicole Miller, Legal Counsel; Julie Micek, Director of Supervision and Services; Reporter/Assistant

I. The business meeting was called to order at 2:30 p.m. by Chair Cotton.

II. Roll call by Reporter/Assistant:

Ms. Cotton:	Present
Mr. Richard:	Present
Mr. Rehmeier:	Present
Ms. Bittinger:	Present
Mr. Patlan:	Present

a. Chair Cotton announced that notice of this public meeting was placed on the Board of Parole website on February 23, 2017; and notice of publication was placed in the Lincoln Journal Star on February 14, 2017.

Chair Cotton noted a correction to the website that the business meeting is scheduled to convene at 2:30 vs. 2:00 p.m. as reflected.

b. Chair Cotton announced that Open Meetings Act Information is available.

III. A motion was made by Mr. Rehmeier and seconded by Ms. Bittinger to approve the agenda.

Ms. Cotton:	Yes
Mr. Richard:	Yes
Mr. Rehmeier:	Yes
Ms. Bittinger:	Yes
Mr. Patlan:	Yes

IV. A motion was made by Ms. Cotton and seconded by Mr. Rehmeier to approve the business meeting minutes from February 1, 2017.

Ms. Cotton:	Yes
Mr. Richard:	Yes

Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

- V. The floor was open for public comments on items listed on the agenda. No public comments were posed.
- VI. A motion was made by Mr. Rehmeier and seconded by Ms. Bittinger to approve Amended Rule §4-403 and Appendix A. Decision Guidelines.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

- VII. Update from Julie Micek, Director of Supervision and Services:

a. Budget:

- 75 total employees for Agency 15
- Asked for budget increase to address salary increases, rent space, & \$390,000 for services
- Have improved collection process of parole fees
- Allocation for custody sanctions will be taken out of services money if need to go that route

b. Salaries/New Hires:

- Eff. 7-1-17, Parole Officers to receive salary increases
- 1 Parole Officer position open
- 1 Training Specialist position open
- 1 support staff in Central Office open (temporarily filled by SOS)

c. Restructure of Division of Parole:

- Explained restructure of Division of Parole

d. Employment Statistics:

- 82% of clients employed

e. Training:

- Finished EPICS training
- Sanctions, matrix & protocols to be presented in April

f. Justice Reinvestment:

- In line with LB 605
- Provided updated on grant

g. Safe Neighborhoods Collaboration with OPD:

- Written into grant and will be compensated for overtime

h. Relocation:

- Relocating Central Office parole staff & LRO to 9th & Rosa Parkway – Heritage Square, 421 So. 9th
- Possible space changes to Omaha Parole Office

i. STRONG-R:

- Still has concerns with “needs” portion of assessment
- “Needs” is critical for parole

j. Service Additions:

- Has own version of reporting centers in Lincoln & Omaha
- Problem with services in rural areas
- Need to figure out how to serve rural areas in other ways

k. Custodial Sanctions:

- Will be further addressed by Legal Counsel
- On hold waiting more direction

VIII. Update from Nicole Miller, Legal Counsel:

- Custodial Sanctions – Per Statute, can be served up to 30 days in a correctional facility or contract facility, including county jail
- Parole Officer salaries – Per Statute, increases will only affect field Parole Officers and not support staff or supervisors

ii. Amended Rule § 4-801 (Warrant or Detainer provisions) will be further discussed and verbiage amended at a later date.

iii. Chapter 6, Proposed Rule 1 (On-Call Board Member):

A motion was made by Ms. Bittinger to approve the proposed rule, striking the second paragraph.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

iv. Amended Rule § 6-103 (Procedure for custodial sanctions):

A motion was made by Mr. Patlan and seconded by Ms. Cotton to adopt as stated.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

v. Amended Rule § 6-203 (Alleged violation, preliminary hearing, proceedings):

A motion was made by Ms. Bittinger and seconded by Mr. Patlan to adopt as stated.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

vi. Chapter 11, Proposed Rule 2 (Governing Rules & Contracts):

A motion was made by Mr. Patlan and seconded by Ms. Bittinger to adopt as stated.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

vii. Chapter 11, Proposed Rule 3 (Inclement Weather Policy):

A motion was made by Ms. Cotton and seconded by Mr. Rehmeier to defer discussion on the proposed policy to next meeting for research.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

viii. Chapter 11, Proposed Rule 4 (Employee Awards):

A motion was made by Ms. Cotton and seconded by Mr. Richard to adopt as stated.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

ix. Chapter 11, Proposed Rule 5 (Acceptable Use Policy for Computer, Electronic Device, and Internet Use):

A motion was made by Mr. Rehmeier and seconded by Ms. Cotton to adopt as stated.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

x. Chapter 11, Proposed Rule 6 (Training Programs for Board Members & Staff):

A motion was made by Mr. Patlan and seconded by Ms. Cotton to adopt as stated.

Ms. Cotton: Yes
Mr. Richard: Yes
Mr. Rehmeier: Yes
Ms. Bittinger: Yes
Mr. Patlan: Yes

xi. Proposed Administrative Policy 1 (Security & Storage of Inmate Files):

A motion was made by Mr. Richard and seconded by Ms. Bittinger to adopt as stated.

Ms. Cotton:	Yes
Mr. Richard:	Yes
Mr. Rehmeier:	Yes
Ms. Bittinger:	Yes
Mr. Patlan:	Yes

LB 366:

Judiciary Committee Hearing on LB 366 is scheduled for March 22 @ 1:30 p.m. Nicole Miller & Julie Micek will be testifying.

- IX. The next Board business meeting is scheduled for April 5, 2017 @ 2:00 p.m.
- X. Meeting adjourned @ 3:44 p.m.

Minutes prepared by Reporter/Assistant on 3-17-17.