

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
Lincoln, NE 68509

September 24, 2019
2:30 p.m.

The business meeting convened at 2:32 p.m. on September 24, 2019. The following persons present: Rosalyn Cotton, Chair; Layne Gissler, Vice Chair; Virgil Patlan, Member; Nicole Miller, Legal Counsel; Julie Micek, Director of Supervision and Services; Jennifer Miller, Assistant Director of Supervision and Services – IT/Research and Rhonda Medley, Reporter - Administrative Assistant I – Parole Board.

I. The business meeting was called to order at 2:32 p.m. by Chair Rosalyn Cotton.

II. Roll Call:

Chair, Rosalyn Cotton	Present
Vice Chair, Layne Gissler	Present
Member, Mark Langan	Absent
Member, Virgil Patlan	Present
Member, Robert Twiss	Absent

a. Chair Cotton announced the notice of this public meeting was placed on the Board of Parole website on September 16, 2019; and notice of publication was placed in the Lincoln Journal Star on September 17, 2019.

b. Chair Cotton announced the Open Meeting Act information is available in the room.

III. Approval of the Agenda and Minutes

A motion was made by Vice Chair Layne Gissler and seconded by Board Member Virgil Patlan to approve the agenda and the business meeting minutes from August 13, 2019. Motion carried – Vote: 3-0. Vote:

Chair, Rosalyn Cotton	Yes
Vice Chair, Layne Gissler	Yes
Member, Virgil Patlan	Yes

IV. Public Comment Period

The floor was opened for public comments on items listed on the agenda. No public comments were posed.

V. Division of Parole Supervision Updates – Julie Micek

- a. Staff Retreat – Retreat was enjoyed; Dr. Kuhn gave presentation and attend staff meetings for follow up in next few months.
- b. New and added services - A men’s group will be starting in the Omaha Regional Parole Office; VRP Aftercare is being developed with Dr. Wong and Dr. Holmgren. Dr. Holmgren will be the clinician. Aftercare will be available to every VRP client paroled after January 2020; two clinicians have been contracted (1-Lincoln/1-Omaha) for Substance Abuse Evaluations starting with 8 per month.

VI. Division of Parole Supervision – Field Services – Ken Quinn – absent – defer to next month.

VII. Data Research / Quality Initiatives – Jennifer Miller

Annual Report – Structured by the Mission Statement. Motion to approve annual report as shown made by Chair Rosalyn Cotton and seconded by Vice Chair Layne Gissler. Motion carried 3-0. Vote:

Chair, Rosalyn Cotton	Yes
Vice Chair, Layne Gissler	Yes
Member, Virgil Patlan	Yes

VIII. Board Member Round Table

Vice Chair, Layne Gissler – Interview status? Nicole Miller and Jennifer Miller indicated starting October 2019 verbal reminders that excessive write ups will result in a loss of hearing status. A letter is being developed by Nicole Miller and a NICaMS screen change is to be in effect in November per Jennifer Miller.

IX. Announce next Board Business Meeting

- a. The next Parole Board Business Meeting is scheduled for October 8, 2019 at 2:30 p.m.

X. Adjourn: Chair Rosalyn Cotton made a motion to adjourn the meeting at 2:49 pm and was seconded by Vice Chair Layne Gissler. Motion carried 3-0 – Vote:

Chair Rosalyn Cotton	Yes
Vice Chair, Layne Gissler	Yes
Member Virgil Patlan	Yes

Minutes prepared by Reporter / Assistant on 9-24-2019.