

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
Lincoln, NE 68509

TUESDAY
APRIL 24, 2018
2:30 pm

The business meeting convened at 2:30 p.m. on Tuesday, April 24, 2018 with following persons present: Layne Gissler, Vice Chair; Teresa Bittinger, Member; Rex Richard, Member; Nicole Miller, Legal Counsel; and Sonya Fauver, Administrative Assistant – Pardons Board. Chair Rosalyn Cotton was absent; Member, Virgil Patlan was absent.

I. The business meeting was called to order at 2:30 p.m. by Vice Chair Layne Gissler

II. Roll Call:

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Present
Member Teresa Bittinger	Present
Member Virgil Patlan	Absent
Member Rex Richard	Present

- a. Vice Chair Layne Gissler announced the notice of this public meeting was placed on the Board of Parole website on April 17, 2018; and notice of publication was placed in the Lincoln Journal Star on April 16, 2018.
- b. Vice Chair Layne Gissler announced the Open Meeting Act information is available in the room.

III. A motion was made by Vice Chair Layne Gissler and seconded by Board Member Teresa Bittinger to approve the agenda. Motion Carried - Vote: 3-0

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Absent
Member Rex Richard	Yes

IV. A motion was made by Vice Chair Layne Gissler and seconded by Board Member Teresa Bittinger to approve the business meeting minutes from April 10, 2018 with the change that Chair Rosalyn Cotton was present at the meeting in the back of the room but did not participate in the meeting and did not vote on any agenda items. Motion Carried - Vote: 3-0.

Chair Rosalyn Cotton	Absent
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Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Absent
Member Rex Richard	Yes

V. The floor was opened for public comments on items listed on the agenda. No public comments were posed.

VI. Orientation project for DEC: Board Member Teresa Bittinger reported that she and Chair Rosalyn Cotton have been working on a Power Point presentation for the Department of Corrections to use during new inmate orientations.

VII. Legal Counsel Update:

a. RFP for Parole Services Status: Ms. Nicole Miller, Legal Counsel, reported that she has been working on outsourcing service providers for Parole Administration and that the RFP was posted on April 23, 2018 inviting agencies / individuals to bid on the contracts. The RFP information is posted on the DAS website.

b. 2018 LB841 Status: Ms. Nicole Miller, Legal Counsel, reported that LB841 (Parole Bill) passed and the effective date the bill will go into effect is July 18, 2018.

VIII. Subcommittees:

a. Setting Parole Hearings, Proposed Amendment to Rule 4-301: Board Member Teresa Bittinger reported that there is one change from 4-301A to 30 days from 45 days to set parole hearings from the parole review.

Vice Chair Layne Gissler made a motion to approve the proposed Amendment Rule 4-301A change from 45 days to 30 days and seconded by Board Member Teresa Bittinger. Motion carried 3-0

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Absent
Member Rex Richard	Yes

b. Subcommittee Procedures: No report or discussion occurred on this agenda topic.

IX. Announce Next Board Business Meeting: The next Parole Board Business meeting is scheduled for May 8, 2018 at 2:30 pm in the DCS Lower Level Conference room.

X. Adjournment: Vice Chair Layne Gissler made a motion to adjourn the meeting at 2:50 p.m. and seconded by Board Member Teresa Bittinger. Motion carried 3-0

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Absent
Member Rex Richard	Yes

Minutes prepared by Reporter / Assistant on May 7, 2018.