

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
Lincoln, NE 68509

TUESDAY
APRIL 10, 2018
2:30 pm

The business meeting convened at 2:30 p.m. on Tuesday, April 10, 2018 with following persons present: Layne Gissler, Vice Chair; Teresa Bittinger, Member; Rex Richard, Member; Virgil Patlan, Member; Nicole Miller, Legal Counsel; Julie Micek; and Sonya Fauver, Administrative Assistant – Pardons Board.

I. The business meeting was called to order at 2:30 p.m. by Vice Chair Layne Gissler.

II. Roll Call:

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Present
Member Teresa Bittinger	Present
Member Virgil Patlan	Present
Member Rex Richard	Present

- a. Vice Chair Gissler announced the notice of this public meeting was placed on the Board of Parole website on April 4, 2018; and notice of publication was placed in the Lincoln Journal Star on April 5, 2018.
- b. Vice Chair Gissler announced the Open Meeting Act information is available in the room.

III. A motion was made by Board Member Teresa Bittinger and seconded by Board Member Rex Richard to approve the agenda. Motion Carried - Vote: 4-0

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Yes
Member Rex Richard	Yes

IV. A motion was made by Board Member Virgil Patlan and seconded by Board Member Teresa Bittinger to approve the business meeting minutes from March 27, 2018. Motion Carried - Vote: 4-0

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Yes

Member Teresa Bittinger	Yes
Member Virgil Patlan	Yes
Member Rex Richard	Yes

V. The floor was opened for public comments on items listed on the agenda. No public comments were posed.

VI. Parole Administrator Update:

- a. Budget: Ms. Julie Micek reported that the Parole Board and Parole Administration budget is looking really well and are on target. The agency has spent about 52% of the budget expenditures.
- b. HR Update: Ms. Julie Micek reported that approval has been given to hire a business manager and they are waiting for the PDQ from HR Administrative Services.
- c. ORAS Update: Ms. Julie Micek reported that training for the new ORAS assessment program will be two-day sessions and will be on May 14 and 15, 2018 and May 16 and 17, 2018. The ORAS assessment program will start to be used June 1, 2018.
- d. Valley Hope Update: Ms. Julie Micek reported that the Valley Hope program is going very well and one Parole Administration client has graduated from the program and another client has completed about 50% of the program. Valley Hope had invited the Parole Board and APA staff to come and observe their training sessions. One of the concerns is finding more money to maintain the program as more clients enter the program.

VII. Announce Next Board Business Meeting:

The next Parole Board Business meeting is scheduled for April 24, 2018 at 2:30 pm in the DCS Lower Level Conference room.

XIII Adjournment:

Vice Chair Layne Gissler made a motion to adjourn the meeting at 2:46 p.m.
Motion carried 4-0

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Yes
Member Rex Richard	Yes

Minutes prepared by Reporter / Assistant on April 19, 2018.