

Nebraska Board of Parole
Business Meeting Minutes
Nebraska State Capitol
Hearing Room 1525
1445 K Street
Lincoln, NE 68508

Thursday
September 22, 2016

The business meeting convened at 3:00 p.m. on September 22, 2016 with following persons present: Rosalyn Cotton, Chair; Randall Rehmeier, Member; Virgil Patlan, Member; Nicole Miller, Legal Counsel; Sonya Fauver, Administrative Assistant – Pardons Board; and Julie Micek, Director of Supervision & Services. Absent were Rex Richard, Vice Chair and Teresa Bittinger, Member.

I. The business meeting was called to order at 3:00 p.m. by Chair Rosalyn Cotton.

II. Roll Call:

Chair Cotton	Present
Vice Chair Richard	Absent
Board Member Bittinger	Absent
Board Member Patlan	Present
Board Member Rehmeier	Present

III. A motion was made by Board Member Randall Rehmeier and was seconded by Board Member Virgil Patlan to approve the agenda.

Chair Cotton	Yes
Vice Chair Richard	Absent
Board Member Bittinger	Absent
Board Member Patlan	Yes
Board Member Rehmeier	Yes

IV. A motion was made by Board Member Randall Rehmeier and was seconded by Board Member Virgil Patlan to approve the business meeting minutes of August 4, 2016.

Chair Cotton	Yes
Vice Chair Richard	Absent
Board Member Bittinger	Absent
Board Member Patlan	Yes
Board Member Rehmeier	Yes

V. The floor was opened for public comments on items listed on the agenda. No public comments were posed.

VI. Julie Micek, Director of Supervision & Services, provided the following updates:

- Supervision & Services budget was sent to the Governor's office on September 15, 2016. The Governor has requested an 8% decrease in all agencies budgets. The budget is available for review on the Parole Board's website.
- Training Initiative: Brought in National Trainers from the State of Arizona. Current training is a refresher course and on the topic of motivational interviewing. Other planned training for the beginning of the year in January 2017 will be a 3-day EPICS Training (Effective Practice in Corrections Supervision). The training will be on the topics of Case Management, Assessment Interviewing, and Evidence Based Practices.
- Working on Protocols and Rules: Sex Offenders, Lifetime Sex Offenders, Gang, Absconders, Sanctions / Sentence / Loss of good time, and matrix sanctions and settings.
- Flow Chart was developed and distributed to staff.
 - Anne Hanson: Operations, policies, protocols, and HR duties.
 - Quintin Penner: Field staff, training, and quality insurance procedures.
 - Jennifer Miller: Baseline Data collections. (Officer case loads, revocation rates, employment rates, sanctioning rates,, address changes, and services while on parole.
- Parole officer interviews: Employment interviews are scheduled in the next two weeks.
- Parole officer and staff moral: Initially staff felt they had not been trained properly and were not being heard. The moral of staff is coming up and they are happy about being heard, receiving more training, and their concerns are being addressed.

VII. Nicole Miller, Legal Counsel, provided the following updates:

- New Parole Board website is up and running. She is planning on training staff in October 2016 for data entry to the website.
- Proposed Rules were submitted to the Board for their action. Those rules are not complete and an update will be submitted in a couple of weeks as specific rules need to be added. Currently there are no staff personal rules, employee technology use rules, electronic monitoring rules, and other parole supervision rules.
- Legislation session will begin in January 2017. Numerous deadlines have been set by the Governor's office.
 - September 9, 2016 – General bill narrative of due
 - October 7, 2016 - Report back from Governor's office if in support of proposal.
 - October 28, 2016 – Bill draft due.

- LB605 / 1094 cases of the Parole Board: She and staff are working on them and making determinations as to which cases the Board will need to review and which cases the Board does not need to review.
- NCJIS – Nebraska Courts and Justice – Nebraska Supreme Court programs access was discussed for her use.

VIII. The Board discussed the proposed rules. Member Virgil Patlan addressed concerns with the absconder rules section, he suggested that the absconder rules be more clarified and specific. A motion was made by Member Virgil Patlan to accept the proposed rules, Chapters 1 – 11; Pages 1 – 72. Member Randall Rehmeier seconded the motion.

Chair Cotton	Yes
Vice Chair Richard	Absent
Board Member Bittinger	Absent
Board Member Patlan	Yes
Board Member Rehmeier	Yes

IX. The Board discussed the Sex Offender Special Conditions of Parole. A motion was made by Member Randall Rehmeier to accept the Nebraska Office of Parole Administration special conditions of parole regarding sex offenders. Member Virgil Patlan seconded the motion

Chair Cotton	Yes
Vice Chair Richard	Absent
Board Member Bittinger	Absent
Board Member Patlan	Yes
Board Member Rehmeier	Yes

X. The next Board business meeting is scheduled for October 19, 2016 to commence at 3:00 pm. A motion was made by Chair Cotton to schedule the next business meeting on October 19, 2016 to commence at 3:00 pm. Member Virgil Patlan seconded the motion.

Chair Cotton	Yes
Vice Chair Richard	Absent
Board Member Bittinger	Absent
Board Member Patlan	Yes
Board Member Rehmeier	Yes

XI. There being no further business brought before the Board, a motion was made by Chair Rosalyn Cotton and to adjourn. Member Virgil Patlan seconded the motion. The Board adjourned at 3:40 pm.

Chair Cotton	Yes
Vice Chair Richard	Absent
Board Member Bittinger	Absent
Board Member Patlan	Yes
Board Member Rehmeier	Yes

Minutes prepared by Sonya J. Fauver on 09-23-2016