

Nebraska Board of Parole  
Business Meeting Minutes  
Southeast Community College, Room 206  
8800 "O" Street  
Lincoln, NE 68520  
September 22, 2025 – 2:00 pm

**I. Call to Order**

The business meeting was called to order at 2:00 p.m. by Chair Dr. Janee Pannkuk.  
Brenda Stuefer, Reporter

**II. Roll Call**

- **Chair, Dr. Janee Pannkuk** – Present
- **Vice Chair, Layne Gissler** – Present
- **Member, Jeff Bucher** – Present
- **Member, Mark Langan** – Present
- **Member, Habib Olomi** – Absent

a. Chair Pannkuk announced that notice of this public meeting was posted on the Nebraska Board of Parole (BOP) website and the Nebraska Governor's Website Calendar on September 16, 2025. Notice of meeting was published in the *Lincoln Journal Star* on September 8, 2025.

b. Chair Pannkuk announced that Open Meeting Act information is available in the room.

**III. Approval of Agenda**

A motion was made by Chair Pannkuk and seconded by Vice Chair Gissler to approve the agenda.

**Motion carried – Vote: 4-0**

- Chair Dr. Janee Pannkuk – Yes
- Vice Chair Layne Gissler – Yes
- Member Mark Langan – Yes
- Member Jeff Bucher – Yes

**IV. Approval of Minutes (January 21, 2025)**

A motion was made by Chair Pannkuk and seconded by Member Langan to approve the January 21, 2025, meeting minutes.

**Motion carried – Vote: 4 -0**

- Chair Dr. Janee Pannkuk – Yes
- Vice Chair Layne Gissler – Yes
- Member Mark Langan – Yes
- Member Jeff Bucher – Yes

#### **V. Public Comment Period**

The floor was opened for public comment on items listed on the agenda. No public comments were made.

#### **VI. Welcome and Chair Transition**

Vice Chair Gissler welcomed new Board Chair Dr. Janee Pannkuk and expressed support and enthusiasm for her leadership.

#### **VII. LB50 (2023) Streamlined Parole Discussion**

Chair Pannkuk distributed a handout on streamlined parole and reported ongoing collaboration with NDCS to determine eligibility for offenders. Criteria include:

- Indeterminate sentence
- Not convicted of a felony
- Incarcerated since September 22, 2023
- No offender review to date

Discussion included:

- Requirement to enter streamlined contract at first review
- Whether offenders have the option to decline signing contracts
- Possibility of electronic signatures
- NDCS efforts to ensure correct offender identification
- Standard Operating Procedures drafted and sent to Board members

#### **VIII. Budget/Personnel Updates**

- Board remains on budget.
- Chair Pannkuk to meet with Attorney General's (AG) Office regarding elimination of the statutorily required BOP attorney position and availability of the AG's office to support BOP needs. This will require a legislative change.
- Vice Chair Gissler suggested attorney presence at Judiciary Committee.
- Member Langan suggested retaining a legal firm on contract.
- Chair Pannkuk will meet with HR to discuss staffing needs and potential salary adjustments.

**Office Space:** Working with Speedway Properties on identifying new office space. Awaiting responses before touring options.

## **IX. Collaboration Efforts**

a. **Enovo Tablets:** Beginning October 1, 2025, staff responses to offenders will be visible via Enovo tablets, improving communication tracking.

b. **Website Updates:** Brenda Stuefer is collaborating with NDCS Communications to update the website. Planned changes include:

- Adding Board member bios
- Revising support/opposition section
- Relocating parole fee information to NDCS Community Supervision Services page

c. **Parole School:** Exploring video format for early 2026. Awaiting legal review to confirm if legislative change is required.

d. **Electronic Signatures/Approvals:** Board Member of the Month will monitor electronic approvals. NDCS is working toward electronic processes for discharge certificates and other forms.

## **X. Board of Parole Data**

Chair Pannkuk presented data pulled from NDCS for the DCS strategic plan. The long-term goal is to establish a dedicated Research Department section for Board-specific statistics with improved accuracy.

## **XI. Communications/Media Strategies**

- Member Langan tasked with creating a *“Day in the Life of a Parole Board Member”* video.
- Project is on hold until completion of the Parole School video.
- Chair Pannkuk suggested incorporating highlighted portions of this video into the Parole School video.

## **XII. Legislative Meet and Greet**

- Member Bucher reported that the legislative breakfast, originally scheduled for October 1, 2025, is postponed.
- Purpose: strengthen collaboration with Corrections, Probation, senators, and Judiciary staff.
- Key focus areas: **transparency, communication, and collaboration.**

## **XIII. Round Table / Adjournment**

Board members thanked Chair Pannkuk for her leadership and acknowledged her positive direction for the Board.

**Adjournment:**

A motion to adjourn was made by Chair Pannkuk and seconded by Member Langan at 2:40 p.m.

**Motion carried – Vote: 4 -0**

- Chair Dr. Janee Pannkuk – Yes
- Vice Chair Layne Gissler – Yes
- Member Mark Langan – Yes
- Member Jeff Bucher – Yes

**Meeting adjourned at 2:40 p.m.**

This document is as a minute's summary of the Board Business Meeting held September 22, 2025. All meetings are recorded and are available in their entirety with exact dialog upon request.

Brenda Stuefer, Reporter