

Nebraska Board of Parole  
Business Meeting Minutes  
Nebraska Department of Correctional Services Central Office  
Folsom & West Prospector Place, Bldg. 1  
Lincoln, NE 68509

May 7, 2019  
2: 30pm

The business meeting convened at 2:30 p.m. on May 7, 2019. The following persons were present: Layne Gissler, Vice Chair; Teresa Bittinger, Member; Virgil Patlan, Member; Robert Twiss, Member; Nicole Miller, Legal Counsel; Julie Micek, Director of Supervision and Services; Jennifer Miller Asst Director Date/Reseach; Ken Quinn Asst. Director Field Services and Sue Olson, Administrative Assistant

I. The business meeting was called to order at 2:30 p.m. by Vice Chair Layne Gissler.

II. Roll Call:

Chair Rosalyn Cotton	Absent
Vice Chair Layne Gissler	Present
Member Teresa Bittinger	Present
Member Virgil Patlan	Present
Member Bob Twiss	Present

- a. Vice Chair Gissler announced the notice of this public meeting was placed on the Board of Parole website on January April 30, 2019; and notice of publication was placed in the Lincoln Journal Star on April 19, 2019.
- b. Vice Chair Gissler announced the Open Meeting Act information is available in the room.

III. Approval of the Agenda and Approval of the Minutes

A motion was made by Vice Chair Layne Gissler and seconded by Board Member Teresa Bittinger to approve the agenda and the business meeting minutes from April 9, 2019. Motion Carried - Vote: 4 - 0 Voting -

Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Yes
Member Robert Twiss	Yes

IV. Public Comment Period

The floor was opened for public comments on items listed on the agenda. No public comments were posed.

V. Proposed Rule Amendment 11-117 Board Member Leave – Rosalyn Cotton

- a. This was a discussion that was to be led by Ms. Cotton who is unable to attend this meeting, and was to be tabled until the next meeting. It was moved by Board Member Robert Twiss and seconded by Board Member Virgil Patlan to postpone this discussion indefinitely. This would leave this discussion postponed unless the Chair chooses to bring forward at some point at a future meeting. Following clarification - Motion carried. Voting 4 – 0.

Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Yes
Member Robert Twiss	Yes

VI. Proposed on Rule on Transitional Living – Virgil Patlan

Member Virgil Patlan reported that further discussion is still going forward on this and asked that this topic be tabled to the a future meeting.

VII. Division of Parole Supervision – Julie Micek

- a. Transitional Living  
With some clients service dollars are being used to pay for the first 45 days. Parole wants to be sure that these providers appropriate license, insurance and zoning requirements are correctly met. Parole is currently in the process of obtaining any information that might be missing from these providers. These clients would high risk or high need. The Board wants to be sure that liability does not lay with the Board.
- b. Valley Hope and Transport  
There is a transport schedule every other Thursday. Just a note, that based on this schedule making dates effective to coincide with the transport schedule would be help with staffing.
- c. Budget/Financial  
Tammy Daniel, Business Manager was unable to attend today’s meeting so will attend in June to present budget information. Julie also plans to report in June regarding budget issues. This budget includes the Board, Parole Supervision and the Pardons Board. Question was asked if there is training in this budget and the answer is affirmative.
- d. Research/Data – Jennifer Miller

Ms. Miller provided an update that new position for Data analyst has posted. Interviews are planned for May 28<sup>th</sup>. ReEntry is now doing APWs in a new format to provide a seamless data process. A Grant that we received is most of the funding for our data improvements. We are will be using all of this allotment. Parole is in the process in completing the OCIO consolidation plan. Points of contact have been laid out in the various areas of the State.

e. Field Services – Ken Quinn

Interviews are Friday May 17<sup>th</sup> for vacant Parole Officer position. Comment regarding the good job officers have been doing managing cases. There was a discussion regarding the length of time that should be required for a new officer to learn his/her position and it was determined that the probationary period of 6 months is not long enough and therefore will be changed to 1 year. Changes in job description and updates with the staff will be made to reflect this change. There was a Question from Board Member Patlan regarding Custodial Sanctions. If client contest the sanction then they go into custody. If they agree, it is up to the client to turn themselves in.

VIII. Legislative Update: Nicole Miller

No real movement on the bills that Ms. Miller felt impactful. LB686 is the bill that we will continue to watch. Today marks the 71<sup>st</sup> day of the session.

IX. Board Member Round Table

X. Announce Next Board Business Meeting:

The next Parole Board Business meeting is scheduled for May 21, 2019 2019 at 2:30 pm in the Lower Level Conference.

XI. Adjourn:

Vice Chair Layne Gissler made a motion to adjourn the meeting at 3:07pm and was seconded by Board Member Teresa Bittenger. Motion carried 4 - 0  
Voting -

Vice Chair Layne Gissler	Yes
Member Teresa Bittinger	Yes
Member Virgil Patlan	Yes
Member Rex Richard	Yes