

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
August 15, 2017

The business meeting convened at 2:30 p.m. on August 15, 2017 with the following persons present: Rosalyn Cotton, Chair; Rex Richard, Vice Chair; Randall Rehmeier, Member; Virgil Patlan, Member; Nicole Miller, Legal Counsel

I. The business meeting was called to order at 2:30 p.m. by Chair Cotton.

II. Roll call by Reporter/Assistant:

Ms. Cotton:	Present
Mr. Richard:	Present
Mr. Rehmeier:	Present
Mr. Patlan:	Present

Chair Cotton reported that Board Member Teresa Bittinger is out of the office.

- a. Chair Cotton announced that notice of this public meeting was placed on the Board of Parole website on August 4, 2017; and notice of publication was placed in the Lincoln Journal Star on August 5, 2017.
- b. Chair Cotton announced that Open Meetings Act information was available in the room.

III. A motion was made by Mr. Rehmeier and seconded by Mr. Richard to approve the agenda.

Ms. Cotton:	Yes
Mr. Richard:	Yes
Mr. Rehmeier:	Yes
Mr. Patlan:	Yes

IV. A motion was made by Chair Cotton and seconded by Mr. Patlan to approve the business meeting minutes from August 1, 2017.

Ms. Cotton:	Yes
Mr. Richard:	Yes
Mr. Rehmeier:	Yes
Mr. Patlan:	Yes

V. The floor was open for public comments on items listed on the agenda. No public comments were posed.

VI. Office of Parole Administration Update by Julie Micek:

- a. Wants to implement STRONG-R needs model report which indicates overall risk. Waiting for needs report for many months from VANTAGE. Can get this model report implemented by mid-October. Cost is a concern. Hoping cost could be divided between DCS/Parole Board/VANTAGE. Needs report is critical to case management. Chair Cotton will follow-up on this as well.
- b. APA is up-to-date on delivering services in Omaha. Not far behind in Lincoln. Two (2) contracts in Western Nebraska.
- c. There will be changes to the second page of the parole certificate re: special conditions. Special conditions should meet each individual's needs. Board will be provided with training on special conditions so it parallels with needs report.
- d. Ms. Micek provided an update on the budget and distributed copies of the budget status report. She will be providing these reports to the Board monthly.
- e. Per DAS, some parole officers cannot be compensated for pay raises. As a result, these officers are asking for a change in union contract, clean-up legislation, or merit/bonus raises. Mr. Patlan expressed his disappointment with DAS decision, but stated the Board has done all it can do. Mr. Rehmeier supports clean-up legislation.
- f. LR 127 Committee is visiting the Lincoln Parole Office next Friday. It will be an informal "meet and greet".
- g. Ms. Micek provided the Board with values statements for the Board of Parole and Division of Parole Supervision.

VII. Crime Commission Grant Contract by Nicole Miller:

- a. A motion was made by Mr. Rehmeier and seconded by Mr. Richard that Chair Cotton be authorized to sign the Crime Commission Grant Contract on behalf of the Board.

Ms. Cotton:	Yes
Mr. Richard:	Yes
Mr. Rehmeier:	Yes
Mr. Patlan:	Yes

Ms. Miller advised that the agency will need to provide the Crime Commission with data on how they are using the grant money to maintain the contract.

- VIII. Status Update regarding Process Improvement Coordinator by Chair Cotton:
- a. PIC will be concentrating on “process” vs. “performance” within the agency.
 - b. First project will be to look at contracts.
- IX. The next business meeting is scheduled for Tuesday, September 12, 2017 from 2:30-3:30 p.m.
- X. A motion was made by Ms. Cotton and seconded by Mr. Rehmeier to adjourn meeting at 3:00 p.m.

Ms. Cotton:	Yes
Mr. Richard	Yes
Mr. Rehmeier	Yes
Mr. Patlan:	Yes

Minutes prepared by Reporter/Assistant on 8-16-17.