

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
August 1, 2017

The business meeting convened at 2:32 p.m. on August 1, 2017 with the following persons present: Rosalyn Cotton, Chair; Rex Richard, Vice Chair; Randall Rehmeier, Member; Teresa Bittinger, Member; Virgil Patlan, Member; Nicole Miller, Legal Counsel

I. The business meeting was called to order at 2:32 p.m. by Chair Cotton.

II. Roll call by Reporter/Assistant:

Ms. Cotton:	Present
Mr. Richard:	Present
Mr. Rehmeier:	Present
Ms. Bittinger:	Present
Mr. Patlan:	Present

a. Chair Cotton announced that notice of this public meeting was placed on the Board of Parole website on July 24, 2017; and notice of publication was placed in the Lincoln Journal Star on July 23, 2017.

b. Chair Cotton announced that Open Meetings Act information was available in the room.

III. A motion was made by Mr. Rehmeier and seconded by Mr. Richard to approve the agenda.

Ms. Cotton:	Yes
Mr. Richard:	Yes
Mr. Rehmeier:	Yes
Ms. Bittinger:	Yes
Mr. Patlan:	Yes

IV. A motion was made by Ms. Bittinger and seconded by Mr. Richard to approve the business meeting minutes from July 11, 2017.

Ms. Cotton:	Yes
Mr. Richard:	Yes
Mr. Rehmeier:	Yes
Ms. Bittinger:	Yes
Mr. Patlan:	Yes

V. The floor was open for public comments on items listed on the agenda. No public comments were posed.

VI. Shared Services Update/Presentation: (Nathan Brock – DAS):

- Advised that the planned production date to integrate from DCS to DAS is August 21, 2017
- Recruitment meeting scheduled for August 8, 2017
- KRONOS was implemented as of July 27, 2017
- Cost savings for the agency vs. hiring a personnel officer is \$15,606.07
- There will be eight (8) individuals on the DAS Shared Services team
- DAS will provide updates on training

VII. Legal Counsel Update: (Nicole Miller)

- Board Members are to submit any suggestions/revisions to LB 366 for next legislative session
- She will provide the Board with training on custodial sanctions
- Agency needs to ensure due process is protected
- Waiting on feedback from Executive Director of NAPE re: failure to include pay raises for 13 Parole Officers
- Reiterated that LB 366 did not make it to the floor during previous legislative session
- Timeline for Parole Officer pay raises is by the end of this fiscal year (June 30, 2018)

VIII. Subcommittee Assignments/Updates: (Rosalyn Cotton)

- Transitional Housing: (Bittinger, Patlan)
 - °Ms. Bittinger reported that she is waiting for information from re-entry
- Board Member Leave: (Cotton, Richard)
 - °Ms. Cotton advised there will be a meeting on August 7, 2017 to start process
- Loss of Parole Good Time: (Bittinger, Rehmeier)
 - °Ms. Bittinger reported that they are waiting for input
- Agency Goals: (Cotton)
 - °Ms. Cotton will be meeting with Jennifer Miller on August 8, 2017 to discuss, along with other resources
- Decision Guidelines: (Bittinger, Cotton)
 - °Ms. Cotton and Ms. Bittinger reported that they are still doing training

- Special Conditions: (Cotton, Patlan)
 - °Jennifer Miller reported that existing special conditions needs to be tied into needs assessment
 - °Special conditions will be modified in PIMS
 - °Hard copies of parole certificates will reflect new conditions
 - °Attempting to downsize special conditions

- Performance Improvement: (TBD)
 - °Ms. Cotton will be meeting with PIC (Habib Olomi)

IX. The next business meeting is scheduled for Tuesday, August 15, 2017 @ 2:30 p.m.

X. A motion was made by Ms. Cotton and seconded by Ms. Bittinger to adjourn meeting at 2:54 p.m.

Ms. Cotton:	Yes
Mr. Richard	Yes
Mr. Rehmeier	Yes
Ms. Bittinger:	Yes
Mr. Patlan:	Yes

Minutes prepared by Reporter/Assistant on 8-2-17.