

Nebraska Board of Parole
Business Meeting Minutes
Nebraska Department of Correctional Services Central Office
Folsom & West Prospector Place, Bldg. 1
Lincoln, NE 68509

TUESDAY
SEPTEMBER 11, 2018
2:30 pm

The business meeting convened at 2:30 p.m. on Tuesday, September 11, 2018 with following persons present: Rosalyn Cotton, Chair; Teresa Bittinger, Member; Virgil Patlan, Member; Rex Richard, Member; Nicole Miller, Legal Counsel; Julie Micek, Director of Supervision and; Sonya Fauver, Administrative Assistant – Pardons Board.

I. The business meeting was called to order at 2:30 p.m. by Chair Rosalyn Cotton.

II. Roll Call:

Chair Rosalyn Cotton	Present
Vice Chair Layne Gissler	Absent
Member Teresa Bittinger	Present
Member Virgil Patlan	Absent
Member Rex Richard	Present

a. Chair Cotton announced the notice of this public meeting was placed on the Board of Parole website on September 4, 2018 and the notice of publication was placed in the Lincoln Journal Star on August 25, 2018.

b. Chair Cotton announced the Open Meeting Act information is available in the room.

III. A motion was made by Chair Rosalyn Cotton and seconded by Board Member Bittinger to approve the agenda and the business meeting minutes from August 14, 2018. Motion Carried - Vote: 3-0

Chair Rosalyn Cotton	Yes
Vice Chair Layne Gissler	Absent
Member Teresa Bittinger	Yes
Member Virgil Patlan	Absent
Member Rex Richard	Yes

IV. The floor was opened for public comments on items listed on the agenda. No public comments were posed.

V. Director of Supervision and Services Update:

a. Budget:

Ms. Julie Micek, Director of Parole Supervision and Services, presented the Board with 2018 Fiscal Year annual update. She reported that the budget for the next biennium is due September 15, 2018.

Ms. Micek indicated some budget items are:

It costs approximately \$3,400 to \$3,800 a year for a low risk individual on parole and it costs approximately \$11,000 to \$15,000 a year for a high-risk individual on parole.

Rate changes in cost are OCIO and DAS are both increasing their costs.

Staff who are part of the Union will receive a 1.5 % raise increase in January 2019 and a 2 % raise for all staff within the Parole Board Agency in the next biennium year.

The agency is currently showing that the agency is carrying over of 2.3 million dollars. Increases in spending began in January 2018 due to getting all services setup, RFPs, transitional housing dollars, etc.

b. Reclassifications of Positions:

Ms. Micek reported there are currently two staff positions open. One support clerical staff position would be going to the Hastings, Nebraska office and one drug technician / parole officer support staff position will be for the Lincoln, Nebraska office.

c. RFP Transitional Living:

Ms. Micek reported that RFPs (Request for Proposals) will be sent out requesting bids for transitional living services / housing for our clients. The goal is to award the contracts by December 1, 2018.

d. Division of Parole Supervision Annual Report – Inspector General’s Report:

Ms. Micek presented the annual report to the Board and indicated that the Inspector General’s report will be available September 12, 2018.

VI. Legal Counsel Update:

a. Proposed Rules Update:

Ms. Nicole Miller, Legal Counsel, reported that she is going to post the proposed rules for public comment and will be putting the information out for publication in connection with the next Board business meeting notice.

b. Annual Report:

Ms. Miller reported that the Parole Board's annual report has been completed.

VII. Announce Next Board Business Meeting:

Chair Rosalyn Cotton announced the next Parole Board Business meeting will be held on Tuesday, September 25, 2018 at 2:30 pm, DCS Lower Level Conference Room.

VIII. Adjournment:

Chair Rosalyn Cotton made a motion to adjourn the meeting at 2:48 p.m. Motion carried 3-0

Chair Rosalyn Cotton	Yes
Vice Chair Layne Gissler	Absent
Member Teresa Bittinger	Yes
Member Virgil Patlan	Absent
Member Rex Richard	Yes

Minutes prepared by Reporter / Assistant on September 13, 2018.